

# Country Health SA Rural General Practitioner Fee for Service Agreement

## AGREEMENT MANAGEMENT FOR LOCUM PLACEMENTS

The purpose of this fact sheet is to inform Contracted Medical Practitioners (CMP), Locum agencies and Cluster Directors (CD) of the agreement management process that will be undertaken when a locum has been arranged for a locum placement.

Country Health SA (CHSA) classifies locums in two different categories; RDWA Locums – locums that are sourced through the Rural Doctors Workforce Agency (RDWA) and non-RDWA locums - locums that are sourced elsewhere.

***Please note:** All locums must have approved Credentialling and Locum Scope of Clinical Practice prior to commencing a locum placement.*

### RDWA Locums:

CHSA currently has an existing contract arrangement with the RDWA in which CHSA is invoiced for supply and placement of locums. The placement of RDWA locums are to rural GP practices that have the greatest need for locum placement cover.

Due to the current contractual arrangement with RDWA there will no requirements for any schedule amendments for locums placed through the RDWA when fully funded by CHSA.

### Non-RDWA Locums:

For Locums that are arranged through any other means, it is necessary to amend the schedules on all current agreements to reflect the changes and include the locum NMP.

The Schedule 2 for the locum NMP will clearly indicate the start and end date of the locum placement and will indicate the standard NMP who locum coverage is being provided for.

### Responsibility of Rural GP Practice:

The Practice will need to ensure that the locum has adequate Credentialling and Scope of Clinical Practice prior to commencing the agreement management process.

The CMP is to notify the SARGPA management team the details of the locum placement in writing. The notification needs to include the following information:

- SARGPA Contract Number
- Locum details
- Locum MBSA Registration Number
- Start and end date of locum placement
- Name of NMP locum cover is being provided for

### Responsibility of CHSA:

Once written notification has been received by the SARGPA management team, new schedules will be collated to match the availability of the NMP locum cover is being provided for, given that the availability does not exceed the locum's Credentialling.

A temporary schedule amendment letter will be prepared by the SARGPA management team centrally and sent to the CMP for signing.

The CMP will sign and return this letter to acknowledge receipt and acceptance of the additional temporary schedules.

### For more information

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